



San Diego Unified School District

PHYSICAL PLANT OPERATIONS CENTER ANNEX
4860 Ruffner Street, San Diego, CA 92111-1522

(858) 496-1902
Fax: (858) 496-1953

Graham Champion
Labor Compliance and
Construction Contracts Supervisor

June 20, 2019

Mr. Hank Withaar
C.W. Driver, LLC
7588 Metropolitan Dr.
San Diego, CA 92108
hwithaar@cwdriver.com

Dear Mr. Withaar:

Subject: CZ-19-0861-42 – Design Build Construction of Heating, Ventilation, and Air Conditioning (HVAC) at Multiple Sites – Package D (SDUSD Project #93240071.1)

Notice to Proceed: No. 11– HVAC Construction at Roosevelt Middle School

This letter constitutes your notice to proceed with HVAC work at Roosevelt MS per your proposal with the scope of work breakdown to Robert Daniels dated June 20, 2019, for the not-to-exceed amount of \$2,949,238.

Work shall begin on June 21, 2019, and be completed by September 25, 2019.

Please refer to this NTP number on all your correspondence and invoices.

Original invoice should be sent to:

San Diego Unified School District
PPO Center, Attn: Catherine Bendixen
4860 Ruffner Street
San Diego, CA 92111

Please call your construction manager if you have any questions regarding this NTP. Invoicing inquiries should be directed to Catherine Bendixen at (858) 637-6246.

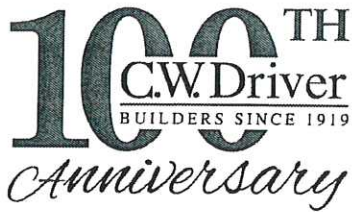
Sincerely,


Graham Champion
Labor Compliance and Construction Contracts Supervisor

GC: mf

Attachment

C: D. Nestor, R. Daniels, R. Kessler, PSA



7588 Metropolitan Dr.
San Diego, CA 92108
Fax 619.696.5110
Telephone 619.696.5100

June 20, 2019

San Diego Unified School District
HVAC Upgrade Package D
Agreement Number: CZ19-0861-42

Re: Request for NTP for Construction at Roosevelt Middle School

To Whom It May Concern,

This letter shall serve as formal request for a Notice to Proceed for construction services at Roosevelt Middle School. Scheduled improvements include the addition of HVAC to the Music Building 700B, Library Building 600, P.E. Building 400, Classroom Building 300 and Portable Classroom Buildings. It is our intent to begin this work on **June 21, 2019** and complete all construction activities by **September 25, 2019**. Attached to this letter is a construction schedule as well as breakdown of all costs related to the upgrade at this campus.

The total construction cost for this site is \$2,949,238.

Very truly yours,

A handwritten signature in black ink, appearing to read 'Mike McConkey'.

Mike McConkey
Senior Superintendent

Contractor: C.W. Driver
 Project: San Diego Unified School District HVAC Upgrade Package D
 Site: Roosevelt Middle School
 Address: 3366 Park Blvd, San Diego CA 92103

Construction		
Item #	Item Description	Item Amount
1	General Conditions / Requirements (<i>\$311,611 / 4 months = \$77,903 per month</i>)	\$311,611
2	Overhead and Profit (<i>\$261,473 / 4 months = \$65,368 per month</i>)	\$261,473
3	Bonds and Insurance	\$137,716
4	Contractor's Contingency	\$38,874
5	Demolition/HAZMAT Abatement	\$242,905
6	Concrete	\$80,000
7	Metals	\$247,350
8	Rough Carpentry	\$183,730
9	Roofing	\$182,040
10	Finishes	\$226,505
11	Plumbing	\$80,300
12	HVAC	\$590,287
13	Electrical	\$331,447
14	Landscaping/Exterior Improvements	\$35,000
Total		\$2,949,238

NTP Request (No PO Exists)

 Upper Form

Record Information

Record Number: NTP-000006	Creator: Robert Daniels
Project Name: Roosevelt MS HVAC Phase 2	Creation Date: 05/14/2019 01:38 PM (UTC-8)
Project Number: 93240071.1	Status: Approved
	Record Last Update Date: 06/20/2019 01:43 PM (UTC-8)

NTP Information

Peoplesoft PO Number:
PS Requisition ID:
Title: SDUSD HVAC DESIGN BUILD PACKAGE (D) ROOSEVELT MS
NTP Number: NTP 11 Roosevelt MS
Estimated Task Order Amount: \$2,949,238.00

Contract Details

Reference Contract: CON-000263	Effective Date: 02/27/2019 05:00 PM (UTC-8)
Contract Number: CZ19-0861	Expiration Date: 04/30/2020
Contract Title:	
Contract Type: Standard	
Vendor Name: CW Driver LLC	Full Contact Name:
Doing Business As (DBA):	E-Mail:
Vendor ID: 0000037509	

NTP Processing (Informational Only)

Contract Specialist: Mayra Flores
FPC Director / PPO: Don Webb
PPO Lead:

Job Order Contract (JOC) Required Fields

To activate these fields, verify a JOC Contract has been selected above.
Is a completed Job Order Cost Evaluation PDF attached and does it demonstrate the contractor's proposed fee for this project is reasonable and cost effective?:
Is contractor's complete list of employees and signed background check certification statement attached?:
Is contractor's complete list of subcontractors and signed certification statement attached?:
Is contractor's proposal attached and is it complete and accurate?:

Task Order Description

Description: SDUSD HVAC DESIGN BUILD PACKAGE (D) ROOSEVELT MS CONSTRUCTION NTP
 Justification: Negotiated contractors proposals / letter attached based on the drawings provided by Sillman Wright Architects and approved by Larry Sillman/ Richard Kessler.

Task Order Location

Proposed Task Order Start Date: 06/10/2019
 Final Task Order Start Date: 06/21/2019
 Proposed Task Order End Date: 09/16/2019
 Final Task Order End Date: 09/25/2019
 Original Completion Date: 09/25/2019

Project Costing Data

Business Unit: SDUSD
 Project Name: Roosevelt MS HVAC Phase 2
 Project ID: 93240071.1
 Peoplesoft Activity ID: (H) Construction
 Project Costing Resource: SVCS

Budget Journal (PS)

Budget Transfer Journal: 426514
 Budget Journal: 426516
 Ledger Group:
 Budget Period:

 Task Details

Record has been closed.

Workflow Progress

Step Name	Assignee	Company	Status	Action	Completion Date
Creation (CM)	Robert Daniels	SDUSD	Completed	Request NTP	05/14/2019 01:38 PM
01 Contracts Specialist	Mayra Flores	SDUSD	Closed	Return to Creator for Revision	06/04/2019 11:42 AM
01x Creator Revision	Robert Daniels	SDUSD	Completed	Return to Contracts Specialist	06/04/2019 02:04 PM
01 Contracts Specialist	Mayra Flores	SDUSD	Completed	Send to CSE	06/17/2019 11:24 AM
02 CSE	Wazira Salem	SDUSD	Completed	Send to PM	06/17/2019 02:49 PM
03 PM	Rich Kessler	SDUSD	Completed	Send to CM Director	06/17/2019 02:51 PM
04 CM Director	Don Webb	SDUSD	Completed	Send for Funding	06/17/2019 03:07 PM
05 Lead CSE	Greg McFarlane	SDUSD	Completed	Send to Budget Analyst	06/17/2019 03:20 PM
06 Budget Analyst	Bernize Gil	SDUSD	Completed	Send to Contracts Specialist	06/19/2019 02:14 PM
07 Contracts Specialist	Mayra Flores	SDUSD	Completed	Send to Contracts Supervisor	06/20/2019 09:57 AM
08 Contracts Supervisor	Graham Champion	SDUSD	Completed	Approve	06/20/2019 12:12 PM
09 CS Add Pplsoft Fields	Mayra Flores	SDUSD	Completed	Close NTP, Create Unifier PO	06/20/2019 01:43 PM

 **Standard**

1 Item(s)

No.	Budget String	Code Name	Short Description	Amount	Fund-Resource Code Name	Line Type (for IDIQ)
001	9324-90403-00-6200-8500-0000-21400-8611	Z.FPC Construction NHVAC	NTP 11 Roosevelt MS	\$2,949,238.00	Prop Z - 90403	Base Item

Total Amount \$2,949,238.00

 **Record - General Comments**

1 Item(s)

Comment Date	Created By	Company		
06/04/2019 11:42 AM (UTC-8)	Mayra Flores	SDUSD		
<table border="1"> <thead> <tr> <th>Comment Text</th> </tr> </thead> <tbody> <tr> <td>Bob, per your request, I am sending this back for a revision. Thank you, mf.</td> </tr> </tbody> </table>			Comment Text	Bob, per your request, I am sending this back for a revision. Thank you, mf.
Comment Text				
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Attachments (3)

Linked Records (0)

Linked Mail (0)